



AMP Reports Quick Start Guide

AMP Reports allow organizations to document current accessibility status and compliance rates and create a prioritized project plan for addressing issues. A report is a snapshot of compliance at a given point in time. This Quick Start Guide includes basic information about navigating through an AMP Report and utilizing its functionality. It contains the popular report views and sharing/exporting features and how to utilize them.

Utilizing the 'Report Modules' View

The 'Report Modules' section provides summary data about each page that was tested. You can find the 'Report Modules' section by opening the 'Modules' navigation header. The "Modules" section contains information about each page that was tested, such as the module name, its location, and the number of violations for the module. Modules often correspond to web pages.

NPR Test - Report Modules

Nathans Demo Org > testing project for nate biddle > NPR Test > Modules

Overview Document Inventory Compliance Patterns **Modules** Violations Use Cases

Bulk Action Applies To (0) Selected

<input type="checkbox"/>	Name	Location	Thumbnail	Violation Count	Browser	Tester	Manual Testing	Actions
<input type="checkbox"/>	National Park Service: Discover History and Historic Preservation in the National Park Service	https://www.nps.gov/history/		27	Firefox	Nathaniel Biddle	<input type="button" value="Manual Testing"/>	<input type="button" value="Actions"/>

Utilizing the 'Violation Instances' View

Many AMP Report views allow users to filter and sort the data to view what matters most to them. By leveraging the filters section of the report users can narrow down the data currently being displayed in the table.

Users can filter based on entering keywords, selecting specific items and using various filters. Once the parameters are configured choosing the Filter button will update the data within the table instantly.

NPR Test - Report Instances

Nathans Demo Org > testing project for nate biddle > NPR Test > Violations

Overview Document Inventory Compliance Patterns Modules **Violations** Use Cases

Filter Violations

Keywords:

Platform / Media Type:

Severity:

Status:

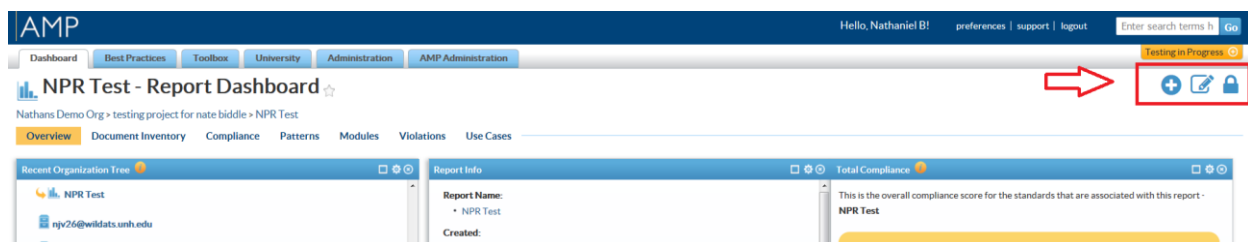
<input type="checkbox"/>	Module	Severity	Violation	Instance	Note	Status	Actions
<input type="checkbox"/>	America the Beautiful Passes (U.S. National Park Service)	High	Avoid the sole use of device-dependent event handlers		Element has onclick but no tabindex attribute	<input type="checkbox"/>	<input type="button" value="Actions"/>
<input type="checkbox"/>	America the Beautiful Passes (U.S. National Park Service)	High	Avoid the sole use of device-dependent event handlers		Element has onclick but no tabindex attribute	<input type="checkbox"/>	<input type="button" value="Actions"/>
<input type="checkbox"/>	America the Beautiful Passes (U.S. National Park Service)	High	Avoid the sole use of device-dependent event handlers		Element has onclick but no tabindex attribute	<input type="checkbox"/>	<input type="button" value="Actions"/>
<input type="checkbox"/>	America the Beautiful Passes (U.S. National Park Service)	High	Avoid the sole use of device-dependent event handlers		Element has onclick but no tabindex attribute	<input type="checkbox"/>	<input type="button" value="Actions"/>
<input type="checkbox"/>	America the Beautiful Passes (U.S. National Park Service)	High	Avoid the sole use of device-dependent event handlers		Element has onclick but no tabindex attribute	<input type="checkbox"/>	<input type="button" value="Actions"/>
<input type="checkbox"/>	America the Beautiful Passes (U.S. National Park Service)	High	Avoid the sole use of device-dependent event handlers		Element has onclick but no tabindex attribute	<input type="checkbox"/>	<input type="button" value="Actions"/>

If users prefer an alternative report format or which to manipulate report data in other applications report views can be exported to Excel.

Activate the Excel button on the report table in order to download the report view data to Excel.

Sharing and Widgets

- Sharing reports is as simple as accessing our 'Permissions' modal, adding people's email addresses, and selecting 'Make it happen'. Some advanced sharing settings include the creation of a custom email that will come with the notification of access being granted to the report for the user.
- You can also add a number of additional widgets to your Report Overview that contain additional data about the report, such as 'Compliance Level By Ruleset', a view of the Compliance level for any given standard.



For more information regarding the navigation of AMP Reports, please see our our AMP Support site's 'AMP Reports' section at support.ssbartgroup.com and feel free to reach out to AMP Support at ampsupport@ssbartgroup.com.

